



FORCA

HR

Today Business Challenges

PROBLEMS

- Tidak adanya uraian struktur perusahaan.
- Catatan administrasi karyawan yang buruk.
- Manajemen waktu tidak dikelola dengan baik.
- Kesalahan dalam penggajian karyawan.
- Perjalanan dinas yang tidak transparan.

IMPACTS

- Struktur organisasi tidak jelas.
- Seringnya klarifikasi catatan administrasi karyawan.
- Penyelesaian pekerjaan yang tidak tepat waktu.
- Tertundanya penggajian karyawan.
- Laporan perjalanan dinas yang tidak jelas.

What's In The Now?

HRIS is becoming a necessity

The company will invest 25% of the costs for HR development through technology and more than 50% of companies worldwide are currently focusing on developing technology in the HR field.

(Source: Talenta)

SaaS solutions as a means of transforming the HR function

84% of organisations surveyed were planning (or had started) to transform their HR function, the majority with the objective of reducing costs (85%) and improving the efficiency of the HR function (75%).

(Source: Deloitte)



FORCA HR

Solusi **Human Resource Management** berbasis aplikasi yang dirancang untuk memenuhi kebutuhan dasar karyawan dan **memudahkan dalam merencanakan, mengelola, dan mengevaluasi proses bisnis SDM** di perusahaan Anda.





A complete solution to simplify the management of your employees

Pengelolaan proses bisnis proses SDM yang terpadu dapat mengoptimalkan produktivitas karyawan yang akan berdampak pada peningkatan kinerja perusahaan Anda.



Benefit

- **Tingkatkan Kepuasan Karyawan**

Seringkali proses SDM yang sangat administratif, tidak transparan dan manual menjadi penyebab tingkat kepuasan karyawan yang rendah. FORCA HR menyediakan solusi yang komprehensif untuk memutakhirkan pengelolaan SDM perusahaan Anda.

- **Tingkatkan Loyalitas Karyawan**

Salah satu tantangan perusahaan di era generasi millennial ini adalah loyalitas karyawan yang relatif rendah. FORCA HR dapat membantu Anda menjawab tantangan tersebut dengan menyediakan solusi proses bisnis SDM yang dinamis bagi penggunanya.

Features Module FORCA HR



Organization Management



Personal Administration



Time Management



Payroll

Dashboard

Announcement

Discuss

Calendar

Notes

Greeting Notif

Employee Benefit

Website

Questionnaire

Director's Decision Letter

Workflow Approval

Gamification

HR Transaction

Performance Management

Whistleblow

Health and Disaster

Project

Timesheets

Events

Surveys

Recruitment

Travel

Talent Management

Live Chat

Organization Management

Fitur ini berfungsi untuk mengelola dan melihat secara visual susunan organisasi karyawan baik dalam bentuk garis atau lini maupun bentuk tree, serta berbagai komponen lainnya.





Features

Organization Management

- ✓ **Department Chart**
 - Department Chart
 - Department Chart (Tree View)
- ✓ **Company Chart**
- ✓ **Department**
- ✓ **Job Position**

DEPARTMENT CHART (TREE VIEW)

Organization Management Department Chart - Co

Department Chart (Tree View) Search

Administrator (hr_dev_sisi)

- [-] Kementerian BUMN
 - [+] Industri Energi, Minyak, dan Gas
 - [+] Industri Kesehatan
 - [+] Industri Manufaktur
 - [+] Industri Mineral dan Batubara
 - [+] Industri Pangan dan Pupuk
 - [+] Jasa Asuransi dan Dana Pensiun
 - [+] Jasa Infrastruktur
 - [+] Jasa Keuangan
 - [+] Jasa Logistik
 - [+] Jasa Pariwisata dan Pendukung
 - [+] Jasa Telekomunikasi dan Media
 - [-] PT Semen Indonesia (Persero) Tbk
 - [+] PT Semen Indonesia Logistik
 - [-] PT Sinergi Informatika Semen Indonesia (SISI)
 - [+] Board of Commissioner
 - [-] Jean Prunet
 - [+] Board of Director
 - [+] Michael Malinzak
 - [+] Nancy Major
 - [+] Board of Commissioner
 - [+] Perkebunan dan Kehutanan
 - [+] Administration
 - [+] Sales

Jean Prunet



Name: Jean Prunet

BadgeID: 85751522

Gender: male

LEGEND

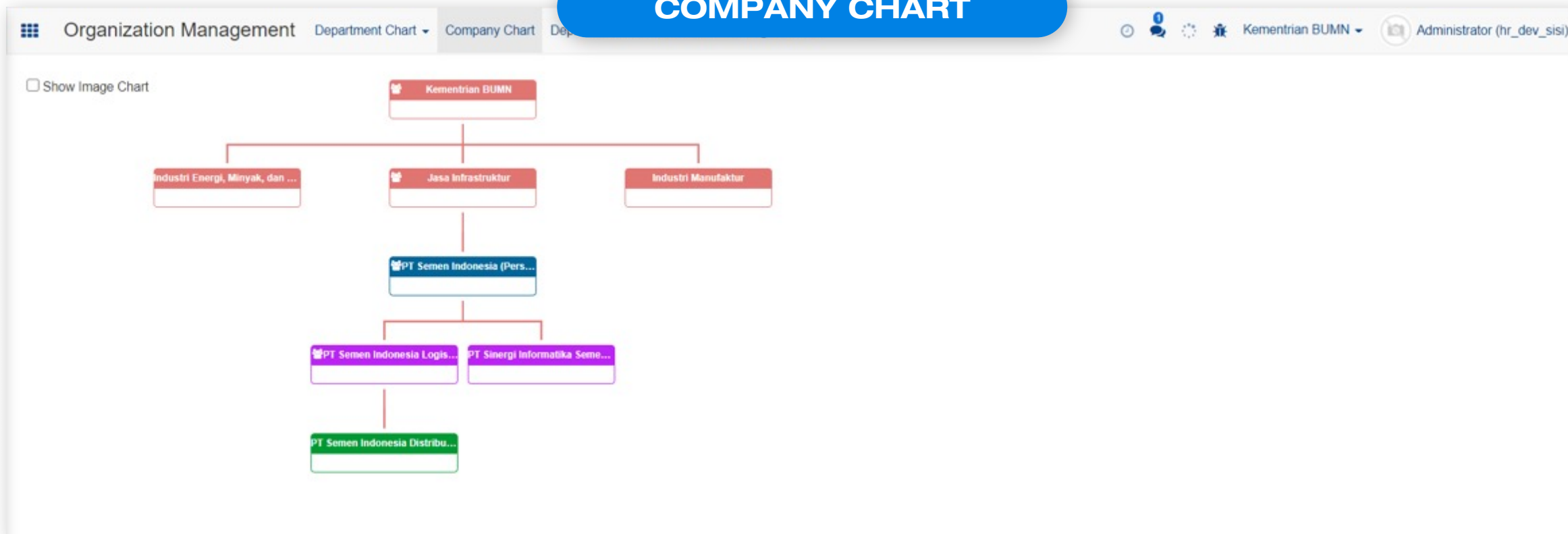
-  Company icon
-  Department icon
-  Manager icon
-  Employee icon



Features

Organization Management

COMPANY CHART





Features

Organization Management

DEPARTMENTS

Organization Management Department Chart Company Chart Departments Job Positions Configuration

Kementerian BUMN Administrator (hr_dev_sisi)

Departments Search...

Create Import Filters Group By Favorites 1-8 / 8

<p>Administration Kementerian BUMN</p> <p>Employees Job Position</p> <p>Abse... 0%</p>	<p>Board of Commissioner PT Dirgantara Indonesia (Persero)</p> <p>Employees Job Position</p> <p>Abse... 0 / 1</p>	<p>Board of Commissioner PT Semen Indonesia (Persero) Tbk</p> <p>Employees Job Position</p> <p>Abse... 0 / 1</p>	<p>Board of Commissioner PT Sinergi Informatika Semen Indonesia (SISI)</p> <p>Employees Job Position</p> <p>Abse... 0 / 1</p>	<p>Board of Director PT Dirgantara Indonesia (Persero)</p> <p>Employees Job Position</p> <p>Abse... 0 / 2</p>
<p>Board of Director PT Sinergi Informatika Semen Indonesia (SISI)</p> <p>Employees Job Position</p> <p>Abse... 0 / 2</p>	<p>Board of Director PT Semen Indonesia (Persero) Tbk</p> <p>Employees Job Position</p> <p>Leave Req... 1 Allocation ... 1 Expense R... 1</p> <p>Abse... 0 / 5</p>	<p>Sales Kementerian BUMN</p> <p>Employees Job Position</p> <p>Abse... 0%</p>		



Features

Organization Management

JOB POSITIONS

Organization Management Department Chart Company Chart

Kementrian BUMN Administrator (hr_dev_sisi)

Job Positions

Search...

Create Import

Filters Group By Favorites

1-11 / 11

<input type="checkbox"/> Job Position	Current Number of Employees
<input type="checkbox"/> Commissioner	1
<input type="checkbox"/> Commissioner	1
<input type="checkbox"/> Commissioner	1
<input type="checkbox"/> Director	1
<input type="checkbox"/> Director	1
<input type="checkbox"/> Director	1
<input type="checkbox"/> Supervisor	1
<input type="checkbox"/> Supervisor	3
<input type="checkbox"/> Supervisor	1
<input type="checkbox"/> Employee	0
<input type="checkbox"/> VP Busol	1

Personal Administration

Karyawan adalah salah satu aset berharga dalam perusahaan. Melalui fungsi ini Anda dapat mengelola informasi yang terperinci dan data karyawan yang Anda miliki.





Features

Personal Administration

- ✓ **Employee**
- ✓ **Contract**
- ✓ **Report**
 - Report Employee
 - Report Employee Education
 - Report Bank Account
 - Report BPJS TenagaKerja
 - Report BPJS Kesehatan
 - Report Work Information
- ✓ **Warning Notice**

EMPLOYEE












Personal Administration Employees Contracts

Employees

Create Import

Search...

Filters Group By Favorites

 <p>Administrator maulidya27@gmail.com</p> <p>Following</p>	 <p>Aletta Caramel Supervisor maulidya27@gmail.com</p> <p>Following</p>	 <p>Bill Willow Supervisor maulidya27@gmail.com</p> <p>Following</p>	 <p>Carole Paradis Commissioner maulidya27@gmail.com 080987654321 081234567890</p> <p>Following</p>
 <p>George Paxinos Supervisor</p> <p>Following</p>	 <p>Jean Prunet Commissioner</p> <p>Following</p>	 <p>John Evans Director maulidya27@gmail.com</p> <p>Following</p>	 <p>Keith Franklin Director</p> <p>Following</p>
 <p>Michael Malinzak Director</p> <p>Following</p>	 <p>Nancy Major Supervisor 33333</p> <p>Following</p>	 <p>Talent employee VP Busol</p> <p>Following</p>	



Features

Personal Administration

CONTRACT

Personal Administration Employees Contracts Report

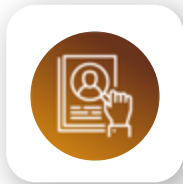
Contracts

Create Import

State Search...

Filters Group By Favorites

New	Running	To Renew	Expired	Cancelled
	2020/XI/HRMS-00027 Commissioner	2020/XI/HRMS-00035 Supervisor	2020/XI/HRMS-00028 Supervisor	
	2020/XI/HRMS-00031 Supervisor		2020/XI/HRMS-00029 Director	
	2020/XI/HRMS-00037 Supervisor		2020/XI/HRMS-00030 Supervisor	
	2020/XI/HRMS-00037 Supervisor		2020/XI/HRMS-00032 Supervisor	
	2020/XI/HRMS-00038 Supervisor		2020/XI/HRMS-00033 Supervisor	
	2020/XI/HRMS-00040 Supervisor		2020/XI/HRMS-00034 Supervisor	
			2020/XI/HRMS-00036	



Features

Personal Administration

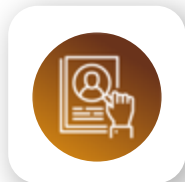
REPORT EMPLOYEE

The screenshot displays the 'Personal Administration' interface with a 'Report Employee' modal window open. The modal contains the following fields and buttons:

- Report Employee** (modal title)
- Department**: A dropdown menu.
- Job Position**: A dropdown menu.
- Get Report**: A blue button to generate the report.
- Cancel**: A grey button to close the modal.

The background interface shows a list of employees with the following details:

Name	Position	Following
Administrator	Administrator	Following
George Paxinos	Supervisor	Following
Jean Prunet	Commissioner	Following
John Evans	Director	Following
Keith Franklin	Director	Following
Mark Anderson	Commissioner	Following
Michael Malinzak	Director	Following
Nancy Major	Supervisor	Following
Talent employee	VP Busol	Following



Features

Personal Administration

REPORT EMPLOYEE EDUCATION

The screenshot displays the 'Personal Administration' interface. A modal dialog box titled 'Report Employee Education' is open, featuring a 'Department' dropdown menu and 'Get Report' and 'Cancel' buttons. The background interface shows a list of employees with their names, titles, and contact information. The employees listed are:

- Administrator (maulidya27@gmail.com)
- George Paxinos (Supervisor)
- Michael Malinzak (Director)
- Jean Prunet (Commissioner)
- Nancy Major (Supervisor, ID: 33333)
- John Evans (Director, maulidya27@gmail.com)
- Talent employee (VP Busol)
- Keith Franklin (Director)
- Charles Watson (Supervisor)
- Mark Anderson (Commissioner)



Features

Personal Administration

REPORT BANK ACCOUNT

The screenshot displays the 'Personal Administration' interface. A modal window titled 'Report Bank Account' is open, featuring a 'Department' dropdown menu and 'Get Report' and 'Cancel' buttons. The background interface shows a list of employees, including Administrator, George Paxinos, Michael Malinzak, Jean Prunet, Nancy Major, John Evans, Talent employee, Keith Franklin, Charles Watson, and Mark Anderson, each with a 'Following' button.



Features

Personal Administration

REPORT BPJS TENAGAKERJA

The screenshot displays the 'Personal Administration' interface. A modal window titled 'Report BPJS Tenagakerja' is open, featuring the following fields:

- Filter By: A dropdown menu.
- Department: A dropdown menu.
- Employee: A dropdown menu.

At the bottom of the modal, there are two buttons: 'Get Report' (highlighted in blue) and 'Cancel'.

The background interface shows a list of employees with their names, titles, and 'Following' buttons. Visible employees include:

- Administrator (maulidya27@gmail.com)
- George Paxinos (Supervisor)
- Michael Malinzak (Director)
- Commissioner
- Director (maulidya27@gmail.com)
- Nancy Major (Supervisor, ID: 33333)
- Talent employee (VP Busol)
- Charles Watson (Supervisor)
- Mark Anderson (Commissioner)



Features

Personal Administration

REPORT BPJS KESEHATAN

The screenshot displays the 'Personal Administration' interface. A modal window titled 'Report BPJS Kesehatan' is open, featuring a 'Filter By' dropdown menu, 'Department' and 'Employee' dropdown menus, and 'Get Report' and 'Cancel' buttons. The background shows a list of employees, including Administrator, George Paxinos, Michael Malinzak, Nancy Major, and Talent employee VP Busol, each with a 'Following' button.



Features

Personal Administration

REPORT WORK INFORMATION

The screenshot displays the 'Personal Administration' interface. A modal window titled 'Report Work Information' is open, featuring a 'Department' dropdown menu and 'Get Report' and 'Cancel' buttons. The background shows a list of employees, including Administrator, George Paxinos, Michael Malinzak, Jean Prunet, Nancy Major, John Evans, Talent employee, Keith Franklin, Charles Watson, and Mark Anderson, each with a 'Following' button.



Features

Personal Administration

WARNING NOTICE

Personal Administration Employees Contracts Report Warning

Kementrian BUMN Administrator (hr_dev_sisi)

Warning Notice

Search...

Create Import

Filters Group By Favorites

1-1 / 1

<input type="checkbox"/> Reference	Employee	Warning Type	Date From	Date To	State
<input type="checkbox"/> SP-00001	Bill Willow	1	12/16/2020	12/16/2020	Confirmed

Time Management

Simplifikasi pengaturan jadwal dan pola kerja karyawan yang dinamis dan bervariasi sesuai dengan kebutuhan perusahaan Anda.





Features

Time Management

✓ Manage Attendances

- Attendances
- Attendances Tolerance
- Check In
- Check Out
- Report Attendances

✓ Shifting

- Change Working Hours
- Running Schedule

✓ Overtime

- Overtime Batch
- Employee Overtime
- Overtime History
- Report Employee Overtime

✓ Leaves

- Leaves Summary
- Leaves Request
- Allocation Request
- Department Leaves
- Leaves Allocation
- Leaves History

✓ Reporting

- Leaves Details
- Leaves Analysis
- Leaves by Department





Features

Time Management

CHECK IN & CHECK OUT

Time Management Manage Attendances Shifting Overtime Leaves Reporting

Time Management Manage Attendances Shifting Overtime Leaves Reporting Configuration

Kementerian BUMN Administrator (hr_dev_sisi)

Welcome Admin

Click to che



Welcome Administrator

Click to check out





Features

Time Management

ATTENDANCES

<input type="checkbox"/> Employee	Check In	Check Out	Work hours	Status	Location Checkin	Location Checkout
<input type="checkbox"/> Carole Paradis	11/25/2020 07:54:03	11/25/2020 16:54:03	Standard 40 Hours/Week	Fast		
<input type="checkbox"/> Carole Paradis	11/24/2020 06:50:11	11/24/2020 19:50:11	Standard 40 Hours/Week	On Time		
<input type="checkbox"/> Carole Paradis	11/23/2020 09:53:00	11/23/2020 19:53:00	Standard 40 Hours/Week	Late		

REPORT ATTENDANCE

Report Attendance

From:

To:

Filter By:

Department:

Employee:



Features

Time Management

RUNNING SHCEDULES

Time Management Manage Attendances Shifting Overtime

Kementerian BUMN Administrator (hr_dev_sisi)

Running Schedules

Search...

Create Import

Filters Group By Favorites

1-23 / 23

<input type="checkbox"/> Employee	Working Hours	Date From	Date To	State
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/31/2020	12/31/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/30/2020	12/30/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/29/2020	12/29/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/28/2020	12/28/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/25/2020	12/25/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/24/2020	12/24/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/23/2020	12/23/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/22/2020	12/22/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/21/2020	12/21/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/18/2020	12/18/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/17/2020	12/17/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/16/2020	12/16/2020	Done
<input type="checkbox"/> Bill Willow	Standard 40 Hours/Week	12/15/2020	12/15/2020	Done



Features

Time Management

OVERTIME BATCH

Time Management Manage Attendances Shifting Overtime Leaves Reporting Configuration

Kementerian BUMN Administrator (hr_dev_sisi)

Overtime Batch Search...

Create Import

Filters Group By Favorites 1-8 / 8

Reference	Applicant	Date From	Date To	Hour(s)	Minute(s)	Second(s)	Status
<input type="checkbox"/> OB-00002	Administrator	12/09/2020 13:48:30	12/09/2020 13:48:30	0	0	0	To Submit
<input type="checkbox"/> OB-00003	Administrator	12/10/2020 18:50:25	12/10/2020 18:50:25	0	0	0	To Approve
<input type="checkbox"/> OB-00004	Administrator	12/14/2020 17:56:31	12/14/2020 18:56:31	1	0	0	To Approve
<input type="checkbox"/> OB-00005	Administrator	12/14/2020 17:13:27	12/14/2020 18:13:27	1	0	0	To Submit
<input type="checkbox"/> OB-00006	Administrator	12/15/2020 17:42:52	12/15/2020 18:42:52	1	0	0	To Approve
<input type="checkbox"/> OB-00007	Administrator	12/15/2020 17:42:52	12/15/2020 18:42:52	1	0	0	To Submit
<input type="checkbox"/> OB-00008	Administrator	12/15/2020 17:42:52	12/15/2020 18:42:52	1	0	0	To Submit
<input type="checkbox"/> OB-00009	Administrator	12/17/2020 17:41:07	12/17/2020 18:41:07	1	0	0	To Submit



Features

Time Management

EMPLOYEE OVERTIME

Time Management Manage Attendances Shifting Overtime

Kementerian BUMN Administrator (hr_dev_sisi)

Employee Overtime Search...

Create Import

Filters Group By Favorites 1-8 / 8

Reference	Employee	Date From	Date To	Hour(s)	Minute(s)	Second(s)	Status
<input type="checkbox"/> OV-00001	George Paxinos	11/26/2020 17:13:04	11/26/2020 18:13:04	1	0	0	To Approve
<input type="checkbox"/> OV-00002	George Paxinos	12/14/2020 17:56:31	12/14/2020 18:56:31	1	0	0	To Approve
<input type="checkbox"/> OV-00003	John Evans	12/14/2020 17:13:27	12/14/2020 18:13:27	1	0	0	To Submit
<input type="checkbox"/> OV-00004	John Evans	12/15/2020 17:42:52	12/15/2020 18:42:52	1	0	0	To Approve
<input type="checkbox"/> OV-00005	John Evans	12/15/2020 17:42:52	12/15/2020 18:42:52	1	0	0	Approved
<input type="checkbox"/> OV-00006	John Evans	12/15/2020 17:42:52	12/15/2020 18:42:52	1	0	0	To Approve
<input type="checkbox"/> OV-00007	John Evans	12/17/2020 17:41:07	12/17/2020 18:41:07	1	0	0	To Approve
<input type="checkbox"/> OV-00008	Administrator	12/17/2020 20:39:31	12/17/2020 20:39:31	0	0	0	To Submit



Features

Time Management

REPORT EMPLOYEE OVERTIME

The screenshot displays the 'Report Employee Overtime' modal window. The modal contains the following fields:

- From:** A date and time selection field.
- To:** A date and time selection field.
- Filter By:** A dropdown menu for selecting a filter criterion.
- Department:** A dropdown menu for selecting a department.
- Employee:** A dropdown menu for selecting an employee.

At the bottom of the modal are two buttons: 'Get Report' and 'Cancel'.

The background interface shows a table of overtime records:

Reference	Employee	From	To	Second(s)	Status
<input type="checkbox"/> OV-00001	George Paxinos			0	To Approve
<input type="checkbox"/> OV-00002	George Paxinos			0	To Approve
<input type="checkbox"/> OV-00003	John Evans			0	To Submit
<input type="checkbox"/> OV-00004	John Evans			0	To Approve
<input type="checkbox"/> OV-00005	John Evans			0	Approved
<input type="checkbox"/> OV-00006	John Evans			0	To Approve
<input type="checkbox"/> OV-00007	John Evans			0	To Approve
<input type="checkbox"/> OV-00008	Administrator	12/17/2020 20:39:31	12/17/2020 20:39:31	0	To Submit



Features

Time Management

LEAVES SUMMARY

Time Management Manage Attendances Shifting Overtime

Kementrian BUMN Administrator (hr_dev_sisi)

Leaves Summary

Current Year My Requests Type Search...

Create Import

Filters Group By Favorites

Reference	Employee	Request Type	Description	Number of Days	Holiday Start Date	Holiday End Date	Leave Type	Status
Sick Leaves (1)				0.00				
<input type="checkbox"/> HL-00003	Administrator	Leave Request		0.00	12/14/2020 00:00:00	12/14/2020 23:59:59	Sick Leaves	To Submit
				0.00				

LEAVES REQUEST

Time Management Manage Attendances Shifting Overtime

Kementrian BUMN Administrator (hr_dev_sisi)

Leaves Request

My Requests Search...

Create Import

Filters Group By Favorites

1-1 / 1 < > 🗑️ ☰

Reference	Employee	Mode	Leave Type	Description	Holiday Start Date	Holiday End Date	Number of Days	Status	Reported in last payslips
<input type="checkbox"/> HL-00003	Administrator	By Employee	Sick Leaves		12/14/2020 00:00:00	12/14/2020 23:59:59	0.00	To Submit	●
							0.00		



Features

Time Management

ALLOCATION REQUEST

Time Management Manage Attendances Shifting Overtime

Allocation Request

Search...

Create Import

Filters Group By Favorites

1-1 / 1

Reference	Employee	Allocation Mode	Employee Tag	Group	Leave Type	Description	Allocated Days	Holiday Start Date	Holiday End Date	Status
<input type="checkbox"/> HL-00004	John Evans	By Employee		No records	Legal Leaves 2020		20.00	01/01/2020 00:00:00	12/31/2020 23:59:59	To Approve
							20.00			

DEPARTMENT LEAVES

Time Management Manage Attendances Shifting Overtime

Department Leaves

Search...

Create Import

Filters Group By Favorites

1-2 / 2

Reference	Employee	Allocation Mode	Employee Tag	Group	Leave Type	Description	Allocated Days	Holiday Start Date	Holiday End Date	Status
<input type="checkbox"/> HL-00003	Administrator	By Employee		No records	Sick Leaves		0.00	12/14/2020 00:00:00	12/14/2020 23:59:59	To Submit
<input type="checkbox"/> HL-00002	George Paxinos	By Employee		No records	Sick Leaves		0.00	11/27/2020 00:00:00	11/27/2020 23:59:59	To Approve
							0.00			



Features

Time Management

LEAVES DETAILS

Time Management Manage Attendances Shifting Overtime

Kementrian BUMN Administrator (hr_dev_sisi)

Leave Details

To Do Search...

Create Import

Filters Group By Favorites

1-2 / 2

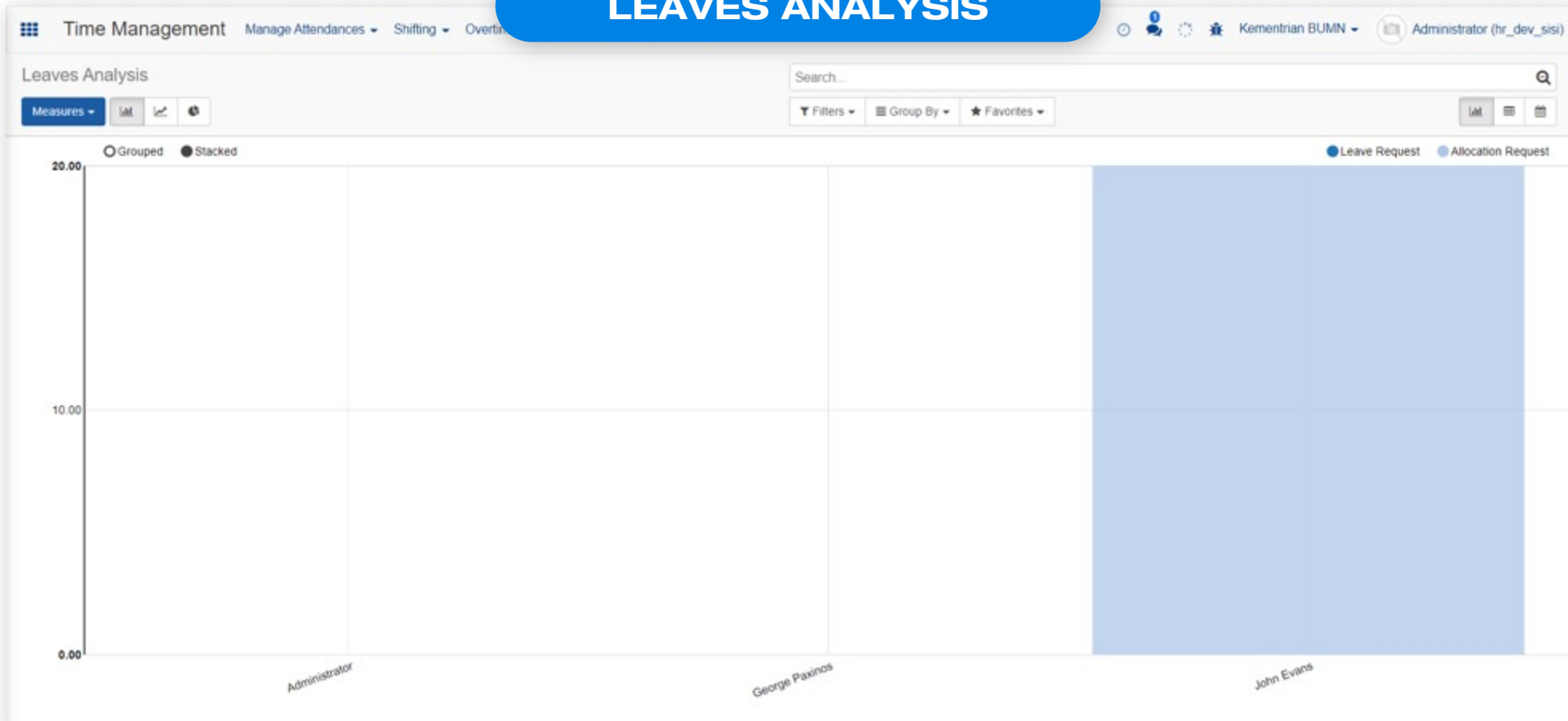
Reference	Employee	Request Type	Description	Number of Days	Holiday Start Date	Holiday End Date	Leave Type	Status	Reported in last payslips	HR Comments
<input type="checkbox"/> HL-00003	Administrator	Leave Request		0.00	12/14/2020 00:00:00	12/14/2020 23:59:59	Sick Leaves	To Submit	●	
<input type="checkbox"/> HL-00002	George Paxinos	Leave Request		0.00	11/27/2020 00:00:00	11/27/2020 23:59:59	Sick Leaves	To Approve	●	
				0.00						



Features

Time Management

LEAVES ANALYSIS





Features

Time Management

LEAVES BY DEPARTMENT

The screenshot shows a web application interface for 'Time Management'. A modal window titled 'Leaves by Department' is open, allowing users to filter leave requests by department. The modal includes the following fields:

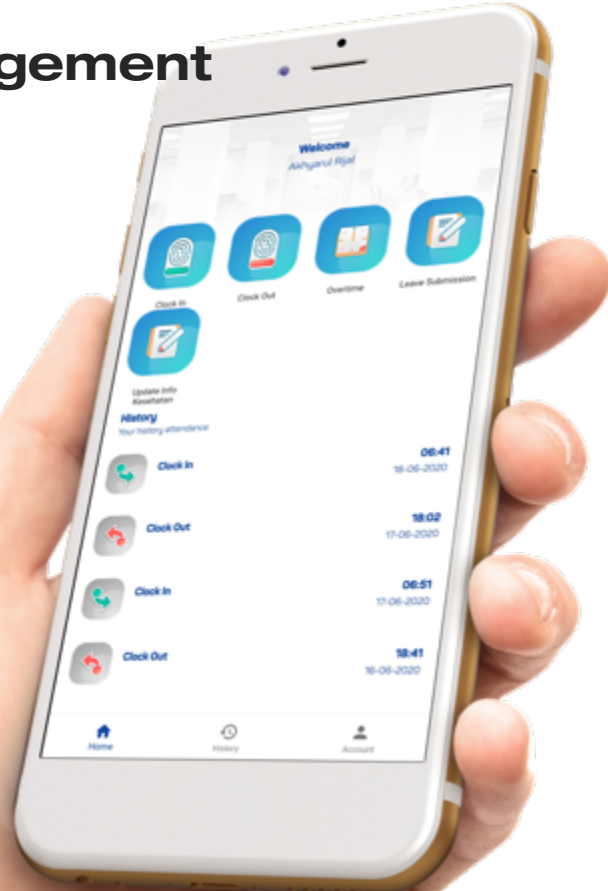
- From:** A dropdown menu for selecting the start date.
- To:** A dropdown menu for selecting the end date.
- Leave Type:** A dropdown menu for selecting the type of leave.
- Department(s):** A table with columns for 'Display Name', 'Company', 'Manager', and 'Parent Department'. It includes an 'Add an item' button and several empty rows for selection.

At the bottom of the modal, there are 'Print' and 'Cancel' buttons. The background shows a 'Leave Details' page with a table of leave requests and a navigation menu.



Features

Time Management



FORCA ESS

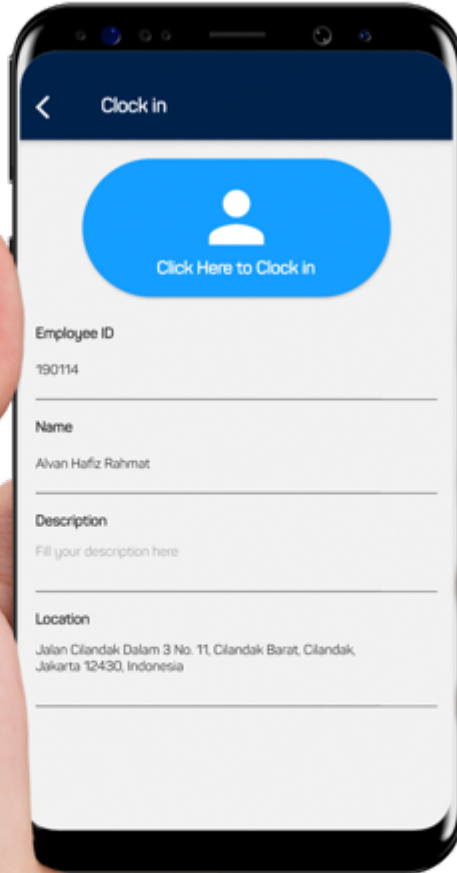
FORCA ESS (Employee Self-Service) merupakan layanan terpisah dari **FORCA HR** yang dapat memudahkan anda untuk **memantau kinerja** dan **kedisiplinan karyawan** agar lebih produktif.



Features

Time Management

FORCAESS



Clock In-Clock Out

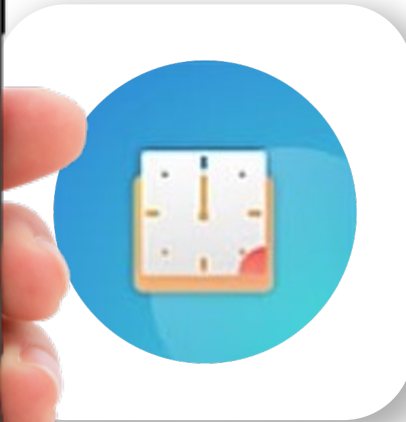
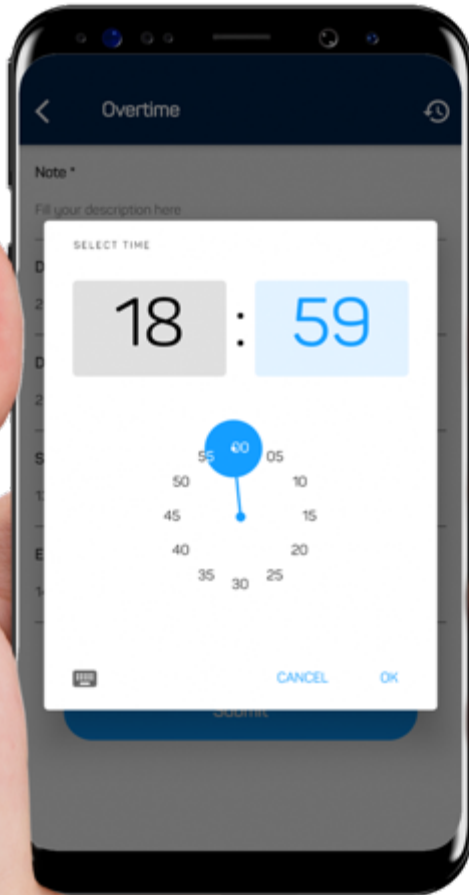
Dilengkapi dengan fitur *geo-tagging* karyawan dapat melakukan absen masuk (*clock in*) dan absen pulang (*clock out*) menggunakan aplikasi secara mobile. Data absensi tersebut akan tercatat langsung pada sistem FORCA HR.



Features

Time Management

FORCAESS



Overtime

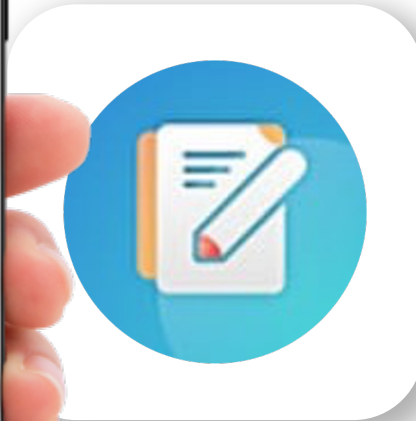
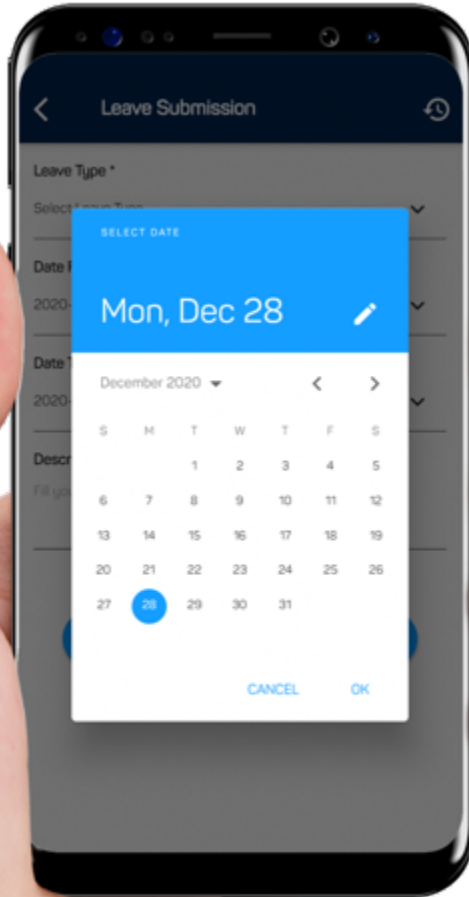
Melalui menu ini karyawan dapat mengajukan lembur langsung dari gadget, dengan detail waktu tertentu. Karyawan juga dapat memantau status persetujuan dari atasan untuk pengajuan lembur tersebut.



Features

Time Management

FORCAESS



Leave Submission

Melalui menu ini karyawan dapat melakukan pengajuan cuti sesuai dengan tipe cuti dan rentang waktu cuti. Selain itu karyawan dapat mengetahui secara langsung apakah pengajuan cuti tersebut disetujui atau ditolak.



Features

Time Management

FORCAESS

Questionnaire

**Emergency Response
COVID-19**

Beritahu Kami Kondisi Terakhir Anda dan Keluarga (Pengisian Kuesioner dilakukan setiap hari termasuk hari libur untuk hari libur tanpa perlu Clock In)

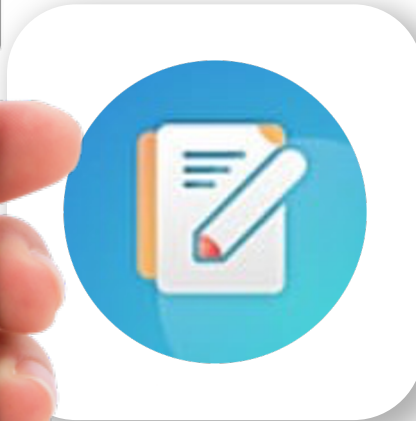
LARANGAN
Kawasan Sektor Sektor atau Fasilitas Health

JANGAN MUDIK!

Halaman ini merupakan bagian dari sistem informasi SIG yang dikelola oleh SIG. Semua data yang dimasukkan ke dalam sistem ini akan disimpan secara permanen dan dapat diakses oleh pihak yang berwenang. Untuk lebih jelasnya, silakan hubungi SIG.

Email
abdulrizatsky@sisi.id

NIK



Update Info Kesehatan

Melalui menu ini karyawan dapat melakukan pengisian kuisisioner Informasi Kesehatan terkini sesuai dengan pertanyaan yang tertera pada kuisisioner.



Payroll

Penggajian karyawan tentunya harus dikelola dengan baik dan sistematis oleh manajemen perusahaan. Melalui fitur ini, pengguna dengan mudah dapat melakukan kegiatan administrasi secara efektif dan efisien



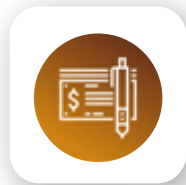
Features

Payroll

- ✓ Employee Payslips
- ✓ Payslips Batches
- ✓ Report Payslips
- ✓ Loans & Salary Advance

EMPLOYEE PAYSIPS

Reference	Employee	Payslip Name	Date From	Date To	Status	Company
<input type="checkbox"/> SLIP/001	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/30/2020	Refund	PT Semen Indonesia (Persero) T
<input type="checkbox"/> SLIP/002	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/30/2020	Draft	Kementrian BUMN
<input type="checkbox"/> SLIP/003	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/30/2020	Refund	PT Semen Indonesia (Persero) T
<input type="checkbox"/> SLIP/004	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/30/2020	Draft	Kementrian BUMN
<input type="checkbox"/> SLIP/005	Carole Paradis	Salary Slip of Carole Paradis for December-2020	12/01/2020	12/31/2020	Draft	PT Semen Indonesia (Persero) T
<input type="checkbox"/> SLIP/006	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/30/2020	Done	PT Semen Indonesia (Persero) T
<input type="checkbox"/> SLIP/007	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/25/2020	Draft	PT Semen Indonesia (Persero) T
<input type="checkbox"/> SLIP/008	Carole Paradis	Salary Slip of Carole Paradis for December-2020	12/01/2020	12/31/2020	Draft	PT Semen Indonesia (Persero) T
<input type="checkbox"/> SLIP/009	Carole Paradis	Salary Slip of Carole Paradis for December-2020	12/01/2020	12/31/2020	Done	PT Semen Indonesia (Persero) T



Features

Payroll

PAYSLIP BATCHES

Payroll Employee Payslips Payslips Batches Report Payslips Loans And

Kementerian BUMN Administrator (hr_dev_sisi)

Payslips Batches

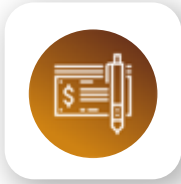
Search...

Create Import

Filters Group By Favorites

1-3 / 3

<input type="checkbox"/>	Name	Date From	Date To	Salary Journal	Credit Note	Status
<input type="checkbox"/>	tes	12/01/2020	12/31/2020	Beban Gaji (IDR)	<input type="checkbox"/>	Close
<input type="checkbox"/>	tes	12/01/2020	12/31/2020	Beban Gaji (IDR)	<input type="checkbox"/>	Draft
<input type="checkbox"/>	tes	12/01/2020	12/31/2020	Beban Gaji (IDR)	<input type="checkbox"/>	Close



Features Payroll

REPORT PAYSLEIPS

Payroll Employee Payslips Payslips Batches Report Payslips Loans And

Administrator (hr_dev_sisi)

Employee Payslips

Create Import

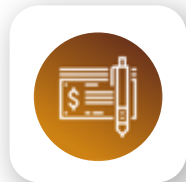
Reference	Employee	Description	From	To	Status	Company
<input type="checkbox"/> SLIP/001	Carole Paradis					
<input type="checkbox"/> SLIP/002	Carole Paradis					
<input type="checkbox"/> SLIP/003	Carole Paradis					
<input type="checkbox"/> SLIP/004	Carole Paradis					
<input type="checkbox"/> SLIP/005	Carole Paradis					
<input type="checkbox"/> SLIP/006	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/30/2020	Done	PT Semen Indonesia (Persero) Tbk
<input type="checkbox"/> SLIP/007	Carole Paradis	Salary Slip of Carole Paradis for November-2020	11/01/2020	11/25/2020	Draft	PT Semen Indonesia (Persero) Tbk
<input type="checkbox"/> SLIP/008	Carole Paradis	Salary Slip of Carole Paradis for December-2020	12/01/2020	12/31/2020	Draft	PT Semen Indonesia (Persero) Tbk
<input type="checkbox"/> SLIP/009	Carole Paradis	Salary Slip of Carole Paradis for December-2020	12/01/2020	12/31/2020	Done	PT Semen Indonesia (Persero) Tbk

Report Payslips

From: To:

Department: State:

Get Report Cancel



Features

Payroll

LOANS AND SALARY ADVANCE

Payroll Employee Payslips Payslips Batches Report Payslips **Loans And Salary Advance** Configuration

Kementrian BUMN Administrator (hr_dev_sisi)

Loan Requests

Search...

Create Import

Filters Group By Favorites

1-2 / 2

<input type="checkbox"/> Loan Name	Employee	Loan Amount	Date	State
<input type="checkbox"/> LO/0001	Carole Paradis	10,000,000.00	11/25/2020	Approved
<input type="checkbox"/> LO/0002	Administrator	0.00	12/08/2020	Refused

Additional Features

Dashboard

Fitur yang akan menampilkan informasi dalam bentuk angka ataupun visualisasi dengan data yang *real time*.

Announcement

Fitur yang mengakomodasi proses pembuatan pengumuman untuk employee baik secara umum maupun khusus.

Discuss

Fitur yang mengakomodasi kebutuhan diskusi untuk employee baik secara personal maupun group.

Calendar

Fitur yang mengakomodasi proses pembuatan jadwal meetings.

Notes

Fitur yang mengakomodasi proses pembuatan notes untuk masing-masing employee.

Greeting Notif

Fitur yang mengakomodasi proses pembuatan sapaan yang akan muncul dalam fitur dashboard.

Employee Benefit

Fitur yang mengakomodasi transaksi benefit yang akan diterima oleh employee.

Website

Fitur yang mengakomodasi proses pembuatan website sesuai dengan fitur-fitur yang ada.

Additional Features

Questionnaire

Fitur yang mengakomodasi proses pembuatan kuesioner.

Director's Decision Letter

Fitur yang mengakomodasi proses pengunggahan SK direksi dalam sistem yang akan dikirimkan kepada employee.

Workflow Approval

Fitur yang mengakomodasi pembuatan alur kerja persetujuan untuk beberapa fitur yang ada.

Gamification

Fitur yang mengakomodasi proses pembuatan challenge dan pemberian badge untuk employee yang dapat melewati challenge.

HR Transaction

Fitur yang mengakomodasi proses mutation dan resignation employee.

Whistleblow

Fitur yang mengakomodasi proses pembuatan pelaporan adanya pelanggaran yang dilakukan employee.

Health and Disaster

Fitur yang mengakomodasi proses pelaporan data kesehatan dan riwayat bencana yang pernah dialami oleh employee.

Project

Fitur yang mengakomodasi proses pembuatan data project beserta tugas-tugas untuk employee sesuai data project.

Additional Features

Timesheets

Fitur yang mengakomodasi proses pembuatan laporan kerja oleh employee sesuai tugas yang diterima.

Events

Fitur yang mengakomodasi proses pembuatan acara yang dapat dihadiri oleh pihak internal maupun eksternal.

Surveys

Fitur yang mengakomodasi proses pembuatan survey hingga rekapitulasi hasil survey.

Recruitment

Fitur yang mengakomodasi proses penambahan employee hingga pembuatan data employee baru.

On Develop Additional Features

Travel

Fitur yang mengakomodasi proses pembuatan perjalanan dinas employee beserta data expensanya.

Live Chat

Fitur yang mengakomodasi proses konfigurasi live chat dan menampung riwayat live chat dengan visitor.

Performance Management

Fitur yang mengakomodasi proses penilaian performa employee.

Talent Management

Fitur yang mengakomodasi proses talent management.



Minimum System Requirement

- Internet access with minimum Bandwidth of 1 Mbps
- PC/Laptop with minimum RAM of 4 GB

Accelerate your business growth with FORCA HR



PT SINERGI INFORMATIKA SEMEN INDONESIA

Graha Aktiva, Lantai 11

Jl. H.R. Rasuna Said Kav 3, RT.6/RW.4,
Kuningan Timur, Setiabudi, Jakarta Selatan,
DKI Jakarta 12950 - Indonesia

Phone: +62 21 2941 0371

Email:

ptsisi@sisi.id (General Inquiry)

pr@sisi.id (Media & External Invitation)

marketing@sisi.id (Business Inquiry)

partner@sisi.id (Partner Inquiry)

www.sisi.id

Embrace Digital Transformation with Us!

#DXwithSISI

Terima Kasih



PT SINERGI INFORMATIKA SEMEN INDONESIA

Graha Aktiva, 11th Floor

Jl. H. R. Rasuna Said Kav 3, South Jakarta 12950 – Indonesia

P: +62 21 2941 0371

www.sisi.id